

STUDENT INFORMATION / POLICY 2023 - 2024



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[Safety Procedures / Information](#)

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Scott County School District 2

www.scsd2.k12.in.us

Under "Our Schools" click Scottsburg High School

Athletic Schedules are located at <https://scottsburgathletics.com/>

Scottsburg school song
(Music: "Illinois Loyalty")

We're purple and gold, Scottsburg High, High, High
Yes, ours is the best by and by.
We always will win, yes we'll win in the end
Cause our team will fight, fight, fight.
We're loyal and true to our team.
You can bet that we're all on the beam.
Cause our team will fight tonight
Our team will always fight.
We're purple and gold, Scottsburg High, High, High
S-C-O-T-T-S-B-U-R-G
Scottsburg, Scottsburg
Go, fight, win!

Mascot
Warriors and Warriorettes

Mission

If students don't have a plan, their future may suffer. Scottsburg High School provides our students four paths to guide them onto their future careers: Path to Business Ownership, Path to College, Path to Military, and Path to Workforce. Every student deserves a brighter future.

To support our mission, we must ask our students: **"Where do you want to go?"** A dozen cities in the United States are junction cities, a place that's on the way to somewhere else and essential to the journey. Scottsburg High School prepares students for their path, providing a foundation, a stepping stone for our students to go somewhere else.

Core Values

Worth-Every person is created with a purpose. We all have unique strengths, interests, skills, and needs. We recognize the value of each other.

Safety-We provide a sanctuary for learning and development where we implement best practices for safe schools as outlined by national and state best practices.

Growth-People with a growth mindset stretch themselves, take risks, accept feedback, and take the long-term view. Everything is hard before it is easy. We will struggle, we will fail, we will be knocked down; however, through this process we will get better, and we will succeed in the end.

To guide our interactions with each other, our students, and our community,
we **Speak Life**. *"In every encounter we either give life or we drain it; there is no neutral exchange."* –
Brennan Manning

SCOTT COUNTY SCHOOL DISTRICT 2

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Mr. Bob Riley.....Facilities Director

Scottsburg High School Administration

Mr. Chris RouttPrincipal
Mr. Jeff Cox.....Assistant Principal
Mr. Andy Firth.....Dean of Students
Mr. Jamie Lowry..... Athletic Director

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BOOK RENTAL / Technology FEES

Electronic and textbook rental is a major part of school fees, but not the total cost. Some fees are derived from workbooks and practice sets. These will be included at the beginning of the school year. Cost is figured on a yearly basis. Forms are available to apply for assistance, based on financial qualifications. Students will have to pay the replacement cost for damaged or abused books, laptops, etc. Electronic and textbook rental charges and refunds can be obtained by contacting the Scott County School District 2 Treasurer. Students who are enrolled in AP or college courses may have additional fees.

BUS TRANSPORTATION

We have 40 bus routes in our transportation system besides the numerous extra-curricular trips. The drivers transport approximately 2,500 students. Students who ride school buses are subject to all of the school rules and regulations. Proper conduct is an important factor for the safety of all children riding buses. The school bus driver shall be responsible for discipline on the bus, just as the teacher is in the classroom. Upon the recommendation of the bus driver, school authorities will deny the privilege of riding on the school bus to any student who refuses to conduct himself or herself in an appropriate manner on the bus. A notification to parents in the form of a school bus discipline report should be followed for any misbehavior that distracts the driver. Driving a school bus is a serious profession and we are concerned for the safety of everyone. For minor infractions the driver may deal with the students and their parents prior to issuing a disciplinary report.

Before the Bus Arrives

1. Leave home on time each day.
2. Walk facing traffic if there are no sidewalks.
3. Arrive at the pick-up spot at least five minutes before the bus.
4. Wait off the roadway, not in the street.
5. Stay off people's lawns and private property.

Boarding the Bus

1. Wait for the bus to come to a full stop.
2. Be polite and take your turn getting on the bus.
3. Use the handrail.

Leaving the Bus

1. Do not leave your seat until the bus comes to a full stop.
2. Take your turn; don't crowd in front of others.
3. Use handrails.
4. Watch your step.
5. Look both ways and check for turning cars before you cross the street.

CLUBS AND ORGANIZATIONS

Clubs and organizations must be approved by the sponsor and the Principal before being scheduled. Students who wish to participate in any club or organization must sign a consent form for our random drug screening process. Clubs and organizations will have the latitude to create and enforce academic eligibility requirements. Students who wish to be candidates for officers should read the following information carefully. Elections for officers will be held each school year.

1. Students are to hold no more than one major office in any school year (this excludes Student Council and Class offices).
2. Sponsors are to monitor the following to make sure all candidates qualify for the office they are seeking:
 - a. A "C" average in the previous trimester of school.
 - b. No office discipline referrals during the election year.
 - c. No history of attendance problems.
 - d. A history of involvement and concern for school events and programs.

Students may not make commitments to anyone which are binding on the school, its clubs, or organizations. A sponsor, or other delegated person, will make such arrangements and have them approved by the Principal. A variety of clubs and organizations are offered at Scottsburg High School.

COMPUTER BILLING PROCEDURES

One of the IT staff will send an email or paperwork with the request of who and how much to charge for the computer repair.

The invoice is sent to the parent or guardian via mail.

Notices are sent out on a quarterly basis.

CONSTRUCTION

There will be construction and renovation taking place on the SHS campus during the 2022-2023 school year. Students should do their best to avoid the workers, tools, and/or construction area if possible.

SHS COMPUTER DAMAGE PROCEDURES

When damaged computers are submitted to the media center, the computers are given to the Scott2 IT department for evaluations. Our technology department staff members are Apple Certified Technicians. Their evaluations determine if the damage is covered under our warranty or not. Many times damage can be repaired by our staff for minimal cost. Repairs done by any other person violate our warranty and our Responsible Use Policy. Replacement chargers must be purchased through our technology department.

If damage does result in a charge, a bill will be issued to the parents by the SCSD2 Business Office. For a charger, a student must pay in full before a new charger is given to the student. When a damaged computer bill is issued, the computer is kept in the media center office until payment is made. If a family is unable to pay the bill in full, the parents should contact the Scott 2 Business Office to set up a payment plan.

The Business Office will contact the Media Center to release the computer to the student when payment is made or a payment plan is in place. Students are given loaner computers to use while issued computers are being repaired. If a student has an outstanding bill, the loaner computers must be returned each afternoon to be kept in the media center overnight.

If you have questions regarding charges, please contact the Scott 2 business office. If your student has been given a loaner computer to use because of discipline reasons, please contact the high school administration.

You may send payments to the business office, or you may send payment with your student who will turn in the money to the media center. Students who turn in money to the MC are given a receipt and asked to take it home to parents.

COMPUTER PAYMENT PROCEDURES

When payment is received, the copy of the invoice that is kept in the outstanding computer repair binder is marked and transferred to the paid computer files. A copy also goes with the payment for processing to the bank. The spreadsheet is updated with the paid information and highlighted in yellow. Notification is sent to the IT staff to let them know of the payment.

CONVOCATIONS AND PEP SESSIONS:

The entire student body may be brought together for programs or to view presentations of student achievement. During convocations and pep sessions, students should be courteous and respectful. Talking to friends during programs is discourteous. The way a student conducts himself/herself during a convocation/pep session is a reflection upon his/her own character and a reflection of the student body. If students do not behave appropriately, they will be disciplined.

DELIVERIES

Deliveries of flowers, food, gifts, and balloons are not allowed and will not be accepted. The delivery or carry-in of food to (or by) Scottsburg High School students is not allowed unless purchased by a club sponsor / teacher or the administration.

DISCRIMINATION POLICY, SCOTT COUNTY SCHOOL DISTRICT 2

As such, the Board of School Trustees does not discriminate on the basis of race, color, national origin, sex (including transgender status, sexual orientation and gender identity), disability, age, religion, military status, ancestry, or genetic information which are classes protected by Federal and/or State law (collectively, "Protected Classes") occurring in the Corporation's educational opportunities, programs,

and/or activities, or, if initially occurring off Corporation grounds or outside the Corporation's educational opportunities, programs, and activities, affecting the Corporation environment.

DRIVER'S LICENSE

Habitual Truancies

I.C. 9-24-2-1 and 9-24-2-4 requires that Scottsburg High School report to the Bureau of Motor Vehicles disciplinary actions concerning students who are between the ages of 13 and 17 and:

1. Have received a second suspension in any one school year: or
2. Have been expelled or excluded from school due to misconduct: or
3. Have been expelled from school because of being a habitual truant.
4. Has withdrawn from school for a reason other than financial hardship.

The term "habitual truant" is hereby defined as a student who willfully refuses to attend school in defiance of parental authority in the following circumstance:

Truant for five (5) days in any school year.

According to Indiana Law, the driver's license of any person under the age of 18 will be invalidated by the Bureau of Motor Vehicles for expulsion, exclusion, second suspension, which includes In-School Suspension and Out-of-School Suspension, and non-financial hardship withdrawal.

ELECTRONIC DEVICES

An Electronic Communication Device is defined as a device that emits an audible signal, records, vibrates, displays a message, or otherwise summons or delivers a communication to the possessor. Per SHS guidelines, an electronic device that has cell phone capability will be classified as a cell phone regardless of what other electronic device features it may possess. Students will adhere to the following guidelines for the different categories of electronic communication devices.

Cell phones or other personal musical or video devices should be muted or turned off and stored during class, or during any small or large group setting during the school day. Students are not allowed to make or receive phone calls or text during class or during the settings mentioned previously. Such use is disrespectful, distracting and may be disruptive.

Cell phones, iPods, Cameras, iPads, and Laptop computers will only be allowed at the teacher's discretion.

Students can use their personal devices only during lunch and passing periods.

Electronic Toys, Games, Laser pointers, Lights, bluetooth speakers, amplifiers, radios, TVs, and other devices that emit noise, lights, etc., are a distraction at school and are not allowed at school, at school events, or on school buses. Prior permission must be obtained from a school administrator to use any of these devices in a classroom.

An Assistive Technology Device is broadly defined as any item, piece of equipment, or product system that is used to increase, maintain, or improve the functional capabilities of a child with a disability. Both the Individuals with Disabilities Education Act (IDEA) and Section 504 of the Rehabilitation Act of 1973 may require a student to be provided with the use of assistive technology.

A student, at the request of his or her parent/guardian and with the permission of the high school principal or designee, can possess and use an electronic communication device if it is for health or extraordinary need. Use of the device must be in accordance with the agreement of the requesting parent/guardian and the school principal.

Except for class assignments, students may not use cell phones or other electronic devices during the school day or at school sponsored events to....

Take photographs/video images/or audio recordings of any person on school property or at a school sponsored event. *Students that videotape physical altercations are subject to discipline as a Misuse of Electronic Device*

Record / store / transmit the spoken word or visual image of any person, including other students or staff members, or educational instrument/document (i.e. test or quiz, etc.) any time while on school property or at a school sponsored event.

SCSD2 and their employees are not responsible for preventing theft, loss, damage, or vandalism to cellular phones or other electronic devices.

Parents are advised that the best way to get in touch with their child during the school day is to call the school office.

EXTRA-CURRICULAR/SPORTS CONFLICTS

The following plan is designed to provide the opportunity for students to participate in extracurricular activities and sports.

This plan will be used as a plan of action throughout the entire school year whenever there is a conflict between an extracurricular activity and a sports activity.

1. Actual contest performances ALWAYS take precedence over a practice.
2. When practice times conflict, a predetermined schedule of practices for each activity will be developed between the coach and the extracurricular director under the supervision of the Athletic Director. Changes will be made in the schedule only if the two agree jointly.
3. When a participant practices marching band, he/she is to split time as evenly as possible between practice activities.
4. Students will not be expected to participate in extracurricular practices on the night of a home or away sports contest.
5. If a student chooses to participate in both an extracurricular activity and a sport, on occasion when both activities have contests (i.e. marching band contest and cross country meet), every effort should be made with the cooperation and support of coaches, directors, and parents to provide the opportunity for the student to participate in both if physically possible.
6. If a student chooses to participate in an extracurricular activity and a sport, or two extracurricular activities, and both activities have contests at the same time, the student and his/her parents will select the activity in which to participate with the approval of the Principal, and all involved will abide by the decision.

HALL PASSES

Students must have a hall pass / Eventlink pass in order to leave the classroom unless the teacher deems the situation an emergency.

INSURANCE

Scott County School District 2 will furnish a student accident insurance program for all students. This is an excess coverage (supplemental) program which will pick up the cost of accidental injuries sustained by the student at school or school-related activities. The claim must first be filed or submitted by the parent

or guardian to their insurance carrier, and any excess amount owed will be absolved by the school insurance carrier. Forms for these claims are available in the office.

LOCKERS

Each student may be assigned a locker upon request. If the lock on the locker does not work, please report it to the main office. Students are not allowed to use their own locks on their lockers. It is the student's responsibility to make sure the locker is safely locked at all times. Students are responsible for all items in their locker and pictures and decorations should be in good taste and follow similar policies to the dress code. If you cannot wear it on your shirt, it should not be posted in your locker. The school is not responsible for lost or stolen money or valuables from a person or locker. If a locker is broken into, it should be reported to one of the principals immediately.

The student's use of the locker does not lessen the school corporation's ownership or control of the locker. The school corporation retains the right to inspect any locker at any time. The inspection of an individual locker will be conducted by the Principal or his/her designee if they have a reasonable suspicion that the locker contains contraband.

A search by the Principal or his designee of a student's person may occur only if reasonable suspicion of drugs, alcohol, tobacco, weapons or other contraband exists. Generally, searches of a student's person shall be limited to

- (1) searching the pockets of the student;
- (2) searching any object in the student's possession such as a purse, briefcase, backpack; or
- (3) a "pat down" of the student's clothing. Searches of a student's person which require removal of clothing other than a coat or jacket shall not be done unless school personnel have reasonable grounds to believe that the student possesses items that cause an immediate danger of physical harm to the student or other persons. Any such searches shall be conducted in private by a person of the same sex as the student being searched and shall be witnessed by one other certified school employee of that same sex.

MID-AMERICA SCIENCE PARK (MASP)

Students who enroll in classes that are taught at MASP will adhere to the following rules:

1. No one will drive to classes at MASP
2. The bus driver has the option to assign seats to one or more students riding the bus.
3. There must be courtesy shown to all riders, and misbehavior such as profanity, throwing things, changing seats, or any action which is disruptive or disrespectful will not be tolerated.
4. Students returning from MASP will remain on campus and enter the building for their classes.

MEDIA CENTER

All students who enter the media center must have a pass in Eventlink and must check in at the circulation desk upon arrival. To receive a pass back to class, students must also check out at the circulation desk.

If a student enters the Media Center from Study Hall, he or she must bring academic work to do. Study

Hall students should not report to the Media Center during the passing period. Students are expected to be seated in their assigned room at the beginning of each period until attendance is taken.

Cellular phones or other mobile devices are not to be used in the Media Center unless specific permission has been issued by the library aide who is working at the circulation desk. Permission for use will only be given for school related projects that require use of the device.

If a student enters the Media Center during lunch, he or she must check out of the commons with the adult in charge and must bring work materials. The Media Center is a quiet workplace for students who wish to escape the social atmosphere in the Commons. Food should remain in the commons.

If a student receives a disciplinary write-up or is returned to class for not complying with rules, that student may not return to the Media Center until the following day unless they are brought in by a teacher who will supervise the student or unless they are assigned to the area by a building administrator.

MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE

Students will observe a daily moment of silence and may voluntarily participate in the pledge in a respectful manner. If a student chooses not to participate in the Pledge of Allegiance, that student must remain silent and refrain from being a distraction to those who are participating.

NURSE'S OFFICE

Students who need to see the school nurse during class time must first obtain a pass from the classroom teacher. Students may stop by to see the nurse during passing period as needed. If a student needs to go home due to illness or injury, a parent, guardian, or other person listed on the emergency release form will be notified.

PARKING AND DRIVING

Students are given the privilege of driving their cars to and from school. Students who drive must accept the obligation for being punctual, parking properly in certain parking areas, and following the rules of safe driving around school. To help provide safety for students and vehicles, the students must obey the following driving regulations. Students who fail to comply with the following parking lot regulations will be subject to disciplinary action. STUDENT PARKING PRIVILEGES WILL BE RELATED TO STUDENT ATTENDANCE, TARDINESS, DISCIPLINE, GRADES, and ACADEMIC PERFORMANCE. Students must have a signed Drug Testing Consent form in order to get a parking pass.

1. A student's parking privileges will be revoked or not issued upon removal from more than one credit-bearing class in the previous trimester. Privileges will be reinstated upon meeting the guidelines for the next trimester.
2. Before students will be allowed to drive, they must fill out a registration card that will be kept on file in the office.
3. All vehicles must have the parking permit properly displayed in the front windshield. Students who do not have their parking permit properly displayed or who park in unauthorized parking spaces will be subject to having their cars towed.

- a. 1st Offense - If we cannot determine whose car it is, we will have the police run the plates for identification
 - b. 2nd Offense - Contact parents and clarify policy
 - c. 3rd Offense - We may tow your vehicle at the owner's expense.
- 4. Speeding or careless driving on school property is prohibited at all hours; the posted speed limit is 10 m.p.h.
 - 5. Students must park in designated student parking areas and not park in areas for staff members, handicapped, fire lanes, or visitors.
 - 6. Vehicles must be parked immediately upon arrival and students must come into the building immediately. Loitering or gathering in the parking areas is not allowed.
 - 7. Students should bring all needed materials into the building upon arriving at school. Students are not permitted to return to their vehicles during the school day without permission from a school administrator.
 - 8. Students who lose driving privileges may be subject to being placed on a "waiting list" to acquire a new parking spot.
 - 9. Student drop off / pick up is on the south side of the school. Students should not be picked up / dropped off in the front of the school building before school or at dismissal.
 - 10. Prosser students who are Juniors must ride the bus to / from Prosser unless arrangements have been approved by administration.

The actual presence of the vehicle driven on to school property will serve as consent granted for a search. A search of a motor vehicle driven to school by a student may occur only if reasonable suspicion of drugs, alcohol, weapons or other contraband exists. A student will be denied the privilege of bringing a motor vehicle onto school premises unless the student, the owner of the vehicle, and the parent of the student consent to the search of that vehicle when there is reasonable grounds for that search.

PHONE USE

- 1. A phone is provided in the office for student use before school, during lunch, and after school. Please remember that others may need to use the phone, so make calls brief.
- 2. Students who need to use the phone during other times will first report to class and get a pass from the classroom teacher. Classroom teachers have good judgment and may deny the request to leave class to use the phone.
- 3. Failure to follow these guidelines may result in a discipline and/or a parent conference.

PROSSER VOCATIONAL SCHOOL

A Scottsburg student attending Prosser Area Vocational School will adhere to the following rules.

- 1. Only Cosmetology Senior students may drive to Prosser, assuming there is a requirement to stay beyond the normal school day. Cosmetology students who drive must have written permission from their parents on file with the high school office. Prosser is not allowing any student drivers, except for cosmetology seniors and/or senior externship requirements.
- 2. The bus driver can assign seats to one or all students riding the bus.

3. There must be courtesy shown to all riders, and misbehavior such as profanity, throwing things, changing seats, or any action which is disruptive or disrespectful will not be tolerated.
4. Students returning from Prosser are allowed to go to their vehicle to obtain books or their macbook. Students will remain on school grounds and enter the building for their classes. Students are not allowed to leave campus.
5. Any suspension from Prosser or Scottsburg High School is a suspension from the other school.
6. Prosser students are expected to follow the calendars for Scottsburg High School and Prosser.
7. Prosser students who are Juniors must ride the bus to / from Prosser unless arrangements have been approved by administration.
8. Seniors who drive to school may leave school when the Prosser bus returns in the afternoon.
9. Because SHS is on trimesters, and Prosser is on semesters, we will adhere to the following: First semester's grade from Prosser will count as the grade for Trimesters 1 and 2 at SHS. Semester 2 from Prosser will count as Trimester 3's grade at SHS.

PUBLIC DISPLAY OF AFFECTION

Students should not, under any circumstances, while on school grounds or anywhere in the building or at school functions, show overt physical affection to one another. Failure to comply with this policy will result in disciplinary action.

SCHOOL CLOSINGS

Occasionally school may be closed because of poor weather or other unusual circumstances. Please do not call the school or school personnel. The following radio/TV stations will be notified by school officials: WMPI/Scottsburg, WHAS, WLKY, Fox41, and WAVE/Louisville. Scott County School District 2 utilizes ParentSquare in the event of a school closing or delay. Please be sure to have your phone contact information up to date in the Harmony student database at Scottsburg High School.

SEARCH AND SEIZURE

The School Board recognizes its obligation to balance the privacy rights of its students with its responsibility to provide student, faculty, and authorized visitors with a safe, hygienic, and alcohol/drug-free learning environment.

In balancing these competing interests, the Board directs the Superintendent to utilize the following principles:

A. School Property

School facilities such as lockers and desks are school property provided for student use subject to the right of the Superintendent and his/her designee to enter the facility as needed and inspect all items in the facility searched. Students shall not have an expectation of privacy in any facility provided by the school and shall not be permitted to deny entry to a District administrator by the use of a lock or other device.

School facilities such as lockers and desks are school property provided for student use subject to the right of the Superintendent and his/her designee to enter the facility as needed and inspect all items in the facility searched. Students shall not have an expectation of privacy in any facility provided by the school and shall not be permitted to deny entry to a District administrator by the use of a lock or other device.

B. Student Person and Possession

Prior to a search of a student's person and personal items in the student's immediate possession, consent of the student shall be sought by an administrator. If the student does not consent, such a search shall be permitted based only upon the administrator's individualized reasonable suspicion to believe that the search will produce evidence of a violation of a law, school rule, or a condition that endangers the safety or health of the student or others. Searches of the person of a student shall be conducted and witnessed by a person of the same gender as the student and shall be conducted in a private place. A searched student's parent or guardian shall be notified of the search within twenty-four (24) hours if possible.

Searches, pursuant to this policy, shall also be permitted in all situations in which the student is under the jurisdiction of the Board as defined by I.C. 20-33-8-14.

Permission for a student to bring a vehicle on school property shall be conditioned upon consent of the search of the vehicle and all containers inside the vehicle by a school administrator with reasonable suspicion to believe the search will produce evidence of a violation of law, a school rule, or a condition that endangers the safety or health of the student driver or others. The student shall have no expectation of privacy in any vehicle or in the contents of any vehicle operated or parked on school property.

The Superintendent may request the assistance of a law enforcement agency in implementing any aspect of this policy. Where law enforcement officers participate in a search on school property or at a school activity pursuant to a request from the Superintendent, the law enforcement officers shall conduct the search in accordance with the legal standards applicable to law enforcement officers.

C. Breath Test Instruments

Administrators are authorized to arrange for the use of breath-test instruments for the purpose of determining if a student has consumed an alcoholic beverage. It is not necessary for the test to determine blood-alcohol level, since the Board has established a zero tolerance for alcohol use.

D. Use of Dogs

The Board authorizes the use of specially-trained dogs to detect the presence of drugs or devices such as bombs on school property under the conditions established in the Superintendent's administrative guidelines.

Anything found in the course of a search pursuant to this policy which constitutes evidence of a violation of a law or a school rule or which endangers the safety or health

of any person shall be seized and utilized as evidence if appropriate. Seized items of value shall be returned to the owner if the items may be lawfully possessed by the owner. Seized items of no value and seized items that may not lawfully be possessed by the owner will not be returned.

VISITORS

Anyone visiting the school is required to register at the main office with a driver's license run through our Raptor system and receive clearance before proceeding into the building. Only visitors with legitimate business will be admitted. In order to create a safe environment, school administrators are authorized to refuse entry onto school grounds to persons who do not have legitimate business at the school and to request any unauthorized person or any person engaging in unacceptable conduct to leave school grounds (I.C. 35-43-2-2).

Midterm graduates are those students who have graduated from high school early who will be receiving their diploma at the end of the current school year. They are no longer considered students (except for prom and graduation) and must sign in and out as visitors. They will not be allowed to visit with current students unless they are on the student's emergency contact list. Midterm graduates wanting to visit with faculty members must have made arrangements with that staff member in advance.

WITHDRAWALS/TRANSFERS

When a student withdraws from school, the following steps must be taken.

1. See the Guidance Counselor. They will complete the proper forms. Student, parent, and counselor may meet with the principal or principal's designee, if needed.
2. Present the forms to teachers, the librarian, the treasurer and the attendance clerk.
3. Turn in all books and pay any fees.
4. Clear the locker of personal items.
5. Follow any additional guidelines for withdrawing from school.
6. Students under age 18 must be transferred by a parent.

SAFETY INFORMATION
AND PROCEDURES
HANDBOOK 2023-24



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BUS EMERGENCY DRILLS / PROCEDURES

In Case of Emergency or in the Case of the Driver Leaving the Bus

1. Stay seated.
2. Do not touch emergency equipment.
3. Depend on the driver's training to take care of the situation.
4. A responsible older student will be acquainted with emergency procedures.

Emergency Situations

Scott County School District 2 has over 2,500 students traveling daily to and from seven school buildings. In addition to daily transportation, students often travel to extra-curricular activities during the school day, evenings, and weekends. In the event of an accident involving students, Scott County School District 2 follows these procedures.

1. Parents of injured students are contacted first.
2. Parents of all students are contacted once accurate information can be relayed.
3. The radio station is not contacted to keep the situation manageable unless it is determined that it is in the students' best interest to contact the media.
4. Medical personnel always check each student at the scene when applicable, but we also transport any student to the hospital who feels he or she is injured, regardless of his or her medical evaluation.
5. All decisions are made in the interest of student safety and well-being. Please remember that many of our buses transport over 60 students at one time. The medical evaluation, parent contact, and transportation of injured students do take time to complete. Please be assured that our school personnel understand the feelings that the news of a bus accident generates. We strive to treat all children as we would want our children treated in an emergency situation.

EMERGENCY DRILLS

Scottsburg High School has established procedures for dealing with a wide range of crises and emergency events. Routine drills and practice sessions are conducted periodically to ensure our preparedness. Drills and practice sessions are intended to teach students proper behavior and appropriate responses in emergency situations. All teachers and students should be familiar with the evacuation pattern or lockdown procedures for any room they occupy. Students are expected to listen closely to adults and to follow their directions quickly during all emergency drills.

HARASSMENT/HAZING

Sexual Harassment

It is the policy of Scottsburg High School to maintain a learning environment that is free from sexual harassment. It shall be a violation of this policy for any student of Scottsburg High School to harass another student through conduct or communications of a sexual nature. Any allegations of sexual harassment should be reported to the Assistant Principal, Dean of Students, Guidance Counselor, or Principal.

Definitions of Sexual Harassment

Sexual harassment shall consist of unwelcome sexual advances, requests for sexual favors, and other inappropriate verbal or physical conduct of a sexual nature when made by any student to another student. Conduct of a sexual nature may include verbal or physical sexual advances and/or comments regarding physical or personality characteristics of a sexual nature. Examples of sexual harassment could include but not be limited to: unwanted touching of another person's body, comments about body parts, pictures and notes that portray sexually explicit or implied topics, or inappropriate remarks on lockers or in restrooms. Verbal or physical contact of a sexual nature constitutes sexual harassment when the allegedly harassed student has indicated by his or her conduct or verbal objection that it is unwelcome. A student who has initially welcomed such conduct by active participation must give specific notice to the alleged harasser that such conduct is no longer welcome in order for any subsequent conduct to be deemed unwelcome. Such conduct has the purpose or effect of substantially interfering with an individual's academic performance or extra-curricular participation or of creating an intimidating, hostile, or offensive educational environment.

Sanctions for Misconduct

A substantiated charge against a student at Scottsburg High School shall subject that student to disciplinary action including suspension, expulsion, or other punishment that the school administration deems appropriate and necessary to correct the behavior.

False Reporting

Any person who knowingly files false charges against a student in an attempt to demean, harass, abuse, or embarrass that individual shall be subject to disciplinary action including, but not limited to suspension or expulsion.

Verbal Harassment

Verbal harassment is disruptive to the educational process and inappropriate and immature behavior. This type of behavior will not be tolerated and students wishing to engage in this type of behavior will face disciplinary action.

Definitions of Verbal Harassment

Verbal harassment could consist of but not be limited to: name calling, cursing at others, gossiping and spreading rumors about other students, writing/sending inappropriate notes/text messages to another person.

Sanctions for Misconduct

A substantiated charge of verbal harassment against a student at Scottsburg High School will subject that student to disciplinary action which the administration deems appropriate and necessary to correct the behavior. Possible disciplinary actions could include but not be limited to: verbal warning, detention, FNS, ISS, Saturday School, Out-of-school suspension, or expulsion.

Hazing

Definition of Hazing

Hazing shall be defined for purposes of this policy as performing any act or coercing another, including the victim, to perform any act of initiation into any class, group, or organization that causes or creates a risk of causing mental, emotional, or physical harm.

Hazing will not be condoned at Scottsburg High School.

Sanctions for Misconduct

A substantiated charge of hazing against a student at Scottsburg High School will subject that student to disciplinary action which the administration deems appropriate and necessary to correct the behavior. Possible disciplinary actions could include but not be limited to: verbal warning, detention, FNS, Saturday School, Out-of-School Suspension, or expulsion.

Bullying

Definition of Bullying

Bullying as defined in State law means overt, unwanted, repeated acts or gestures, including verbal or written communications or images transmitted in any manner (including digitally or electronically), physical acts committed, aggression, or any other behaviors committed by a student or group of students against another student with the intent to harass, ridicule, humiliate, intimidate, or harm the other student and create for the targeted student an objectively hostile school environment that:

- A. places the targeted student in reasonable fear of harm to the targeted student's person or property;
- B. has a substantially detrimental effect on the targeted student's physical or mental health;
- C. has the effect of substantially interfering with the targeted student's academic performance; or
- D. has the effect of substantially interfering with the targeted student's ability to participate in or benefit from the services, activities, and privileges provided by the school.

Sanctions for Misconduct

A substantiated charge of bullying against a student at Scottsburg High School will subject that student to disciplinary action which the administration deems appropriate and necessary to correct the behavior. Possible disciplinary actions could include but not be limited to: verbal warning, detention, ISS, FNS, Saturday School, Out-of-School Suspension, or expulsion.

MEDICATION

All medication (prescription and non-prescription) shall be administered in compliance with Indiana Code.

- a. Medications prescribed for an individual student must be brought to school in the original container bearing the original pharmacy label (511 IAC 7-21-8).
- b. All over the counter medication must be brought to school in its original container and turned into the office or nurse. Students are not allowed to have medication in their possession (locker, purse, vehicle, backpack, etc.) without prior authorization as granted by the school administration.

- c. All medications (prescription and non-prescription) must be accompanied by a properly completed and signed medical authorization form so we can administer the medication (511 IAC 7-21-8). The student or the parent/guardian must bring all medication given at school, and this should be given to the nurse.
- d. If a student is to take his/her medication with him/her upon the close of school each day, the school must have a written statement from the parent that the school should send the medication home with the student. (IC 20-34-3-18). No medications will be sent home on the school bus with students.
- e. Students who have a chronic disease or medical condition are eligible to apply for self-administration under IC 20-33-8-13. The guidelines and regulations must be discussed with the school nurse and a decision will be made at that time.
- f. For the safety of all Scottsburg High School students, there will be no exceptions.

SAFE SCHOOL REPORTING HOTLINE

The safe school hotline is provided as a way for students or others to inform school officials of inappropriate or suspected inappropriate behavior. All calls are anonymous and all calls are investigated. There is an Anonymous Tip Link on the school website at www.scsd2.k12.in.us. Anyone with information involving inappropriate student behavior or school safety should let school officials know through this tool. Our school is as safe as students, staff, and parents make it. Therefore, it is essential for persons having knowledge of events or activities that are unsafe or illegal to report those to the appropriate staff member. Students failing to do so may receive disciplinary action.

If you would like to report bullying anonymously, please call the following numbers to report.

Phone: 1-800-300-STOP

Email: tipline@securly.com

Web: www.securly.com/tip

STUDENT DISCIPLINE HANDBOOK

2023-24



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APPEARANCE

Students are expected to dress appropriately and groom themselves for school attendance in a way that promotes personal pride. The school attire of students should adhere to accepted standards of decency, should not pose a threat to public or personal safety, and not be disruptive or distracting to classroom activities, learning, or pupil behavior. Whenever there is a disagreement about appearance, admission to a class will not be permitted until the problem has been resolved. The following is a list of specifics which will be helpful when faced with questions of inappropriate school dress.

1. School-provided lanyards with the current student ID must be worn at all times during the school day.
2. Clothing and jewelry will not display alcohol, drugs, guns, tobacco, sexually explicit or implied pictures or phrases, profanity, or other words and pictures of an offensive nature. Clothing with suggestive double meanings is prohibited. Clothing or items bearing the Confederate flag or the swastika are not permitted.
3. Clothing will cover all undergarments, and undergarments will be worn.
4. All shirts and tops must be able to be tucked in during normal daily activity: Bare/Exposed midriffs are not allowed. Tops/shirts and clothing will not be low-cut (showing cleavage), mesh without a shirt underneath, or see through. Backless shirts and spaghetti straps are not acceptable.
5. Pants must be worn and fastened at the waist. Pants/shorts that are worn in a manner that exposes undergarments are prohibited. Shorts, skirts, and dresses must be at or below the student's knuckles when arms are resting at his/her side. Any slits in the shorts/skirts/dresses must be at or below the student's knuckles. Holes at the level of the pockets (or above) are not allowed, even if something is worn underneath.
6. Shoes must be worn at all times.
7. Hats may be worn in classrooms, but not anywhere else in the building. Teachers have the right to restrict hats in their classrooms if they choose. Sunglasses that are not prescribed by a doctor are not allowed in the school building for students.
8. Chains, dog collars, animal tails, or items that appear to be worn by animals will not be allowed. Dressing as an animal is not allowed. Billfolds and wallets are not allowed to have chains. Spiked jewelry of any sort is not allowed, including rubber tipped spiked jewelry.
9. Clothing or fashions that resemble gang-related dress, including wearing bandanas, will not be worn, including bandanas hanging from clothing, backpacks, or other student property.
10. Anything else that the administration considers offensive or distracting to the normal functioning school day are not permitted.

This list is not meant to be exhaustive; rather, it is intended to provide some idea of acceptable standards of dress. The purpose of the school program is education. Members of the faculty and staff will use their professional judgment when enforcing this policy.

Students failing to follow the appearance guidelines will be asked to change or cover the garment, and if the student cannot change, that student may be kept in ISS for the remainder of the school day, or even sent home. Repeat offenders or offenses of an extremely egregious nature may be disciplined.

ATTENDANCE

One of the cornerstones of a successful high school education is the development of regular school attendance patterns. Every effort should be made to keep the student in school. Therefore, the principal may modify the attendance guidelines and contract with the student regarding attendance (taking into consideration the circumstances for the cumulative absences, student behavior/discipline, progress report, etc.).

- 1) Students may earn credits in courses provided their absences are limited to SEVEN (7) per class for a given trimester. Consequences for excessive absences are as follows
 - a. Students who miss class for the eighth (8th) time **may** forfeit all credit for the trimester and be removed to ISS for that period for the remainder of the trimester.
- 2) An absence will be defined as missing more than ten (10) minutes of class without a pass authorizing the absence. EVERY ABSENCE COUNTS toward the seven (7) allowable absences per class per trimester, except the Certified absences listed below in (a.3). Steps will be taken to notify the parent/guardian as certain allowable limits are approached. To assist students and families with attendance monitoring and benchmark progress tracking in a simplified manner, **every absence at SCSD2 "counts."** Three absence codes will be used to categorize absences for reporting, but every absence will accumulate in the monitoring, support, and intervention program. The reporting codes are as follows:
 - a. Types of Absences
 1. **UNEXCUSED** - absent from school, class, or any school day assembly without permission from parent/guardian or school staff (after 48 hours, unverified absences may become truanancies- see truancy) An unexcused absence means that there was no communication between the home and school.
 2. **EXCUSED** - absent from school due to illness, personal, medical documented, medical undocumented, lice over 24 hours, bereavement, nurse sent home, and administrative waiver. "Excused" does not mean that the absence is without consequence or does not accumulate in the intervention/support process.
 3. **CERTIFIED** - absent from school as verified by the principal or principal designee, which does NOT count toward the SEVEN (7) allowable absences
 - a. working at an official election
 - b. court appearances
 - c. service in the National Guard
 - d. serving as a page for the General Assembly
 - e. school-sponsored field trips
 - f. suspensions, either in-school or out-of-school, and expulsions
 - g. Chronic Incapacitation
 - g. Other one-time verified extenuating circumstances (such as college visits) with proper physical documentation (including but not limited to: parking receipts, event programs, itineraries, etc...) as approved by the administration may be certified if they are communicated to the principal, assistant principal, or dean of students prior to their occurrence.
- 3) Students must realize that the SEVEN (7) absence rule applies per class per trimester. Only someone on the student's contact list may call the school to excuse the student. The student must

sign out at the office when they leave and sign in at the office if they return to school later in the same day.

4) Truancy- absent from school without permission from parent/guardian and communication with the school. Truancy is a serious issue and will be handled as both an attendance issue and a discipline issue (see discipline section- Truancy). Examples of truancy will include, but not be limited to:

a. Skipping a class

1. Leaving school grounds without proper permission and procedure. These will be coded as "truant" in the discipline section.

2. Being on school grounds at a location other than indicated on the student's schedule without permission. These will be coded as "Away from assigned area" in the discipline section.

5) Once a student has arrived on school grounds, whether it is by bus, private vehicle, or on foot, the student may not leave school grounds until properly dismissed through the office by the principal or the principal's designee. This includes those students who ride the A.M. Prosser bus.

6) Tardies

a. A student will be considered tardy up to 5 minutes after the scheduled start of class.

b. A student arriving later than 5 minutes after the start of class without a pass from the office, the nurse, guidance, another teacher, or school administrators will be referred to a school administrator to explain their tardiness. Appropriate disciplinary action will be taken by the school administration if the reason for the tardiness is deemed inappropriate.

c. Parents can only clear up to 5 tardies to 1st period per trimester.

d. The following policy is regarding tardies per class:

i. 1st tardy: warning

ii. 2nd tardy: warning

iii. 3rd tardy: detention

iv. 4th tardy: detention

v. 5th tardy: 1 ISS

vi. 6th tardy: 1 FNS

vii. 7th tardy: 1 FNS

viii. 8th tardy: 1 day OSS

ix. 9th tardy: 2 days OSS

x. 10th tardy: withdraw from the class

e. Students arriving ten minutes or more after the starting time bell will be considered absent from their first period class. Students that arrive later than ten minutes after the starting time bell are still expected to attend the class regardless of the arrival time.

7) Reporting an Absence

a. To report a student being absent, please call 812-752-8927. If the call is outside the normal school hours, the school has a phone with a 24-hour answering machine. If it is not possible or convenient, a note from a parent/guardian or doctor will be accepted. All absences must be verified within 48 hours or the absence will be classified as unexcused. Once a student accumulates 10 unexcused absences, he or she may be removed from classes for the remainder of the trimester, so it is very important for parents/guardians to call in to excuse absences.

8) Make-Up Policy

- a. Students are allowed to make up work for missed absences. It is the students' responsibility to obtain make-up work from their teachers on the day that they return to school following an absence. The student will be allowed one day for each day missed to make up the work.

10) Participation in Extracurricular Activities

- a. Students must be in school by the end of first period and complete the school day in order to participate in any school activity, sports event, or practice scheduled for that day. Scheduled appointments such as doctor and dentist appointments are excused from this rule as long as the proper documentation is presented or prior verification is made with the principal or designee.

11) Closed Campus

- a. Scottsburg High School has a closed campus and students are NOT allowed to leave during the lunch period. The delivery of food to Scottsburg High School students is NOT allowed. Situations in which the student must leave during the lunch period will require the parent/guardian or other adult listed on the emergency form in the office to come in physically to sign out the student. Students who are allowed to sign out themselves (e.g., age 19 – documentation on file) may periodically sign out during the lunch period (i.e., no more than twice a month). They will not be allowed to bring food on campus or bring food or drink to other students. Abuse of this policy will require a parent/administrator conference.

12) Field Trips

- a. Field trips are considered an essential part of a student's educational experience. However, a student's attendance and classroom performance can affect a student's participation in a field trip. Proper student conduct is expected and all Scottsburg High School rules apply. Parental/guardian permission slips must be signed and returned to the appropriate staff member. Participation in a field trip is voluntary, but an alternative assignment may be given.

13) Homebound Instruction

- a. A student who misses school as the result of a serious physical or mental illness, pregnancy, or accident may be eligible for homebound instruction. A licensed physician must document the condition and information about the application process may be obtained through the principal or guidance office.

14) Scott County Attendance Policy

- a. The Scott County Attendance Review Board will meet with students and their parents based on attendance limits being reached throughout the school year. Please contact your local school administrator to answer any questions you might have regarding the policy.

- 15.) School district transfer status may be revoked for students absent more than 20 days or suspended and/or expelled 10 or more days in a school year.

Attendance Interventions

The following interventions are designed to assist parents/guardians and students with attendance tracking and provide support in the identification of potential attendance barriers and effective solutions.

SCSD2 ABSENCE INTERVENTIONS

Total absences in 180 day year	Annual Benchmark Passed	Intervention/Support
5	97%	Attendance support letter from the school
7	96%	Attendance "check in" call from the school
11	94%	Attendance support letter from the SCSD2 Attendance Officer
18	90%	Attendance intervention call from the SCSD2 Attendance Officer, early intervention offered
27	85%	Scott County Attendance Review Board Meeting w/parent, school, & DCS representative
36	80%	Citation to the Scott County Prosecutor

BUS CONDUCT

Conduct on the Bus

1. Follow the directions of the driver at all times. Disruptive behavior of any type is prohibited.
2. Walk to the assigned seat and remain there. Absolutely no standing while the bus is in motion.
3. Do not talk to the driver unless it is an emergency. (Drivers need to keep their minds on driving and their eyes on the road).
4. Talk softly so the driver can hear traffic sounds.
5. Keep arms, feet, book bags, and personal items out of the aisles.
6. Do not open or close windows without permission from the driver.
7. Keep hands and head inside the bus. Do not stick or throw anything out of the windows.
8. Loud, profane language and/or yelling is not permitted.
9. Smoking is not permitted.
10. Do not damage, vandalize, or deface the bus. Do not litter on the bus.
11. The possession of knives or any weapon-like objects on the bus is forbidden.
12. Tobacco products of any kind, including e-cigarettes / vapes are prohibited at the bus stop and on the school bus.

NOTE: Violation of the above rules and regulations may result in suspension of transportation privileges by the principal. Bus drivers have the same authority on the bus and in bus loading areas as teachers do in the classroom regarding discipline. Under certain circumstances, due to the severity of an infraction, steps may be skipped to address the seriousness of the incident. In addition, any school rule that is violated while riding the bus may also carry additional consequences such as in-school suspension, after-school detention, out-of-school suspension, and/or expulsion from school.

Minor offenses would include, but are not limited to, the following:

1. Gum chewing, candy, drink, or food on the bus.
2. Littering on or off the bus.
3. Feet, arms, books, etc., in the aisle.
4. Name calling.
5. Talking loud or yelling on the bus.
6. Yelling out the window.
7. Opening windows without permission.
8. Switching seats without permission.
9. Being rude or discourteous to other students.
10. Arriving late to bus stop repeatedly.

Procedure

Student is given a verbal/written warning and has had a conference with a school administrator.

Student conferences with an administrator and is suspended from riding the bus for 1 day.

Student conferences with an administrator and is suspended from riding the bus for 3 days.

Student conferences with an administrator and is suspended from riding the bus for 5 days.

Student and parent will have a conference with the Transportation Committee. The student is off the bus for the remainder of the trimester.

*The Transportation Committee, principal, assistant principal, or dean of students will decide actions regarding accumulated minor offenses.

Severe Offenses would include but are not limited to the following:

1. Fighting
2. Profanity
3. Drugs, alcohol, tobacco - possession, sale, use, being under the influence of, transportation or distribution. This includes prescription and non-prescription medication that is represented to be another substance or which is in the possession of a student without the school's knowledge or permission.
4. Weapons of any kind. (Guns, knives, razors, razor blades, box cutters, etc.) Any item which may be used as a weapon or is used as a weapon.
5. Insubordination – refusing to follow the directions of the driver. Arguing or talking back to the driver when given directions.
6. Vandalism – causing damage to the bus inside or outside or to the property of others at the bus stop or on the bus.
7. Any safety violation.
8. Throwing objects on the bus, out of the bus window, or at the bus stop.
9. Threatening or intimidating behavior.

Procedure

Depending on the infraction, any of the following could be employed:

Disciplinary report resulting in a 1 – 3 day bus suspension.

Disciplinary report resulting in a 3 – 5 day bus suspension.

Disciplinary report resulting in a 5 – 10 day suspension from the bus and possibly a recommendation for expulsion from the bus for the remainder of the trimester or the year, pending due process

CAFETERIA

While each student is in the cafeteria or going through the lunch lines, he/she is expected to act respectfully towards all others. CUTTING IN THE LUNCH LINE IS NOT ALLOWED. Students are to turn in all trays and silverware to be washed and should leave a clean table when finished. The throwing of any items is not allowed during lunch. Excessive noise by an individual or group of individuals is not allowed. During their lunch period, students are not to roam the halls. Students must remain in the lunch room, away from the hallways and lobby area. Students failing to follow proper cafeteria guidelines will face disciplinary action. Students are to stay seated in the lunch room while at lunch. Students are not permitted to leave the lunch room without a pass.

DETENTION

A faculty member or school administrator may require a student to remain after school for detention for sixty minutes, or Friday Night School for 2 hours. Detention and Friday Night School start at 3pm. Students will not be admitted after 3:05 p.m. Failure to serve a detention will cause additional discipline. The detention will be served in the detention room and will be supervised by a staff member. A student's work schedule or extra-curricular activities will not be considered an excuse to miss detention. Any student failing to serve detention will be assigned additional discipline per the Progressive Discipline Guidelines. The student should bring enough work to keep himself/herself occupied during the detention period. Sleeping is not allowed. Students not following detention rules and regulations will be subject to further disciplinary action.

Demerit Point System

A demerit point system has been implemented for Scottsburg High School students. Each disciplinary referral has been assigned a point value for equalizing discipline among all students. As with any discipline system, communication with parents/guardians is a crucial component of this system. Working together we can effectively change behaviors. The demerit points are benchmarks that help spot negative behaviors early. The administration may change or modify these point values depending upon the circumstances. If a student reaches 3 demerits and has not been suspended out of school yet, that student will receive a 1 day OSS. If the student accumulates six (6) demerit points, the student will be suspended and a recommendation for expulsion made.

Progressive Discipline Guidelines

The following consequences are designed to serve as a guide for students and teachers/staff to understand the result of a student's negative behaviors. The administration may change or modify these

consequences depending upon the severity of the infraction or the extenuating circumstances. Note: I.S.S. stands for In-School Suspension, F.N.S. stands for Friday Night School, O.S.S. stands for Out-of-School Suspension, ELO stands for Extended Learning Opportunity.

Infraction	Deme rits	1st Offense	2nd Offense	3rd Offense
Alcohol/Drugs (illegal or prescription) - possessing, consuming, transmitting	6	10 days OSS pending expulsion		
Alcohol/Drugs paraphernalia	3	2 days OSS	10 days OSS pending expulsion	
Appearance Violation / Lanyard & ID	0	Warning / change	Lunch Detention / change	Detention / change
Arson, possession or threat of incendiary device	6	10 days OSS pending expulsion		
Attack on Student	6	10 days OSS pending expulsion		
Away from assigned area	0.3	Detention	2 Detentions	1 FNS
Bullying	3	OSS	10 days OSS pending expulsion	
Cheating/Plagiarism	0	"0" on assignment	"0" on assignment/ 3 days OSS	F in class for trimester/ Withdraw from period/class
Criminal Activity inside / outside of school	3	OSS	10 days OSS pending expulsion	
Device Not in School-Issued Bag	1st=0 2nd=.5 3rd=1	Lunch Detention	Detention	FNS
Disrespectful/Classroom / hallway disruption	1st=0.5 2nd=0.5 3rd=1.0	Detention	1 FNS	OSS / Temporary Alternative Placement
Drugs (over-the-counter/prescription not turned in to the nurse)	1st=1 2nd=2 3rd=3	1 day ISS	1 day OSS	10 days OSS pending expulsion
Failure to identify self	0.3	Detention	1 FNS	1 day ISS

Failure to complete work	0-1	Warning	Lunch Detention	Detention
Failure to serve detention	0.5	1 FNS	1 FNS	1 day OSS
Failure to serve ELO	0.3	Detention	1 day ISS	2 days ISS
Failure to serve FNS	1	1 day OSS	2 days OSS	3 days OSS
False Attendance Call/Note	0.5	1 day ISS	1 FNS	1 day OSS
False Fire Alarm / Threat against the school	6	10 days OSS pending expulsion		
Fighting / Battery	3	OSS	10 days OSS pending expulsion	
Gang-related activities	3	OSS	10 days OSS pending expulsion	
Horseplay	0-6	Detention	1 day ISS	FNS
Inappropriate Physical Contact	0-6	Detention	1 day ISS	FNS
Insubordinate to Staff (major)	1	1 FNS	1 day OSS	2 days OSS
Insubordinate to Staff (minor)	0.5	Detention	1 day ISS	FNS
Leaving the building without permission	1	ISS	1 day OSS	3 days OSS
Leaving campus	3	3 days OSS	10 days OSS pending expulsion	
Look-alike Drugs or Alcohol	6	10 days OSS pending expulsion		
Major Use of Profanity / Profanity towards or in a conversation with a staff member	1st=1 2nd=2 3rd=3	1 day OSS	3 days OSS	10 days OSS pending expulsion
Minor Use of Profanity	0.3	Detention	1 FNS	2 FNS
Misuse of Personal Electronic Devices (includes gaming, social media, messaging, etc...)	1	1 FNS	1 FNS	1 OSS
Misuse/Forgery of Pass/Note	0.5	1 FNS	1 FNS	1 FNS
No Hallway Pass	0	Warning	Detention	1 FNS

Parking Lot/Motor Vehicles	0-2	Warning	Loss of privilege for 1 week	Loss of privilege for 2 weeks
Parking Lot / Motor Vehicles (endangering people or property)	1-2	FNS	Loss of privilege for 2 weeks	Loss of permit for rest of school year
Possession of a Deadly Weapon -- Including knives, razor blades, box cutters, etc.	6	10 days OSS pending expulsion		
Possession of a Firearm	6	10 days OSS pending expulsion		
Possession of a Look-alike Weapon	5	OSS	10 days OSS pending expulsion	
Possession of Fireworks	3	3 days OSS	10 days OSS pending expulsion	
Public Display of Affection	1st=0 2nd=0 .5 3rd=1	Warning	Detention	1 FNS
Racist language / hate speech	3-6	3 days OSS	10 days OSS pending expulsion	
Refusal to Follow Administrative Directive	1	1 day OSS	3 days OSS	5 days OSS
Refusal to Search	6	10 days OSS pending expulsion		
Sexual Harassment	1-6	ISS/OSS	10 days OSS pending expulsion	
Sending / posting / showing / viewing / searching disruptive images, pictures, or statements	0-6	Administrative discretion		
Skiping Class	1st=.5 2nd=1 3rd=1	1 FNS	1 FNS	1 FNS
Tardy to periods 1-5	0	Verbal Warning	Verbal Warning	Detention
	0	4th = 2 detentions	5th = 1 day ISS	6th and 7th = FNS
	0	8th = 1 day OSS	9th = 2 days OSS	10th = Withdrawal from class

Truancy	0	Warning	Warning	FNS
Theft	0-6	Payback & OSS	Payback & OSS	Payback & 10 days OSS pending expulsion
Vandalism (Minor)	2	Pay for damage / FNS	Pay for damage / OSS	Pay for damage / 10 days OSS pending expulsion
Vandalism (Major)	6	10 days OSS pending expulsion		
Threat/Injury of Staff Member	6	10 days OSS pending expulsion		
Threatening a Student	3	OSS	10 days OSS pending expulsion	
Throwing Objects	0.5	1 Detention	2 detentions	1 FNS
Tobacco/E-cigarette/vape (including empty or full vape cartridges or parts of a vape) Possession or Use	3	3 Days OSS, Vape / tobacco class (must be taken within 5 days of offense)	10 days OSS pending expulsion	
Tobacco/E-cigarette/vape (including empty or full vape cartridges or parts of a vape) Selling, sharing, distributing	6	10 days OSS pending expulsion		
THC/E-cigarette/vape (including empty or full THC vape cartridges or parts of a THC vape) Possession or Use	6	10 days OSS pending expulsion		
Tobacco or THC /E-cigarette/Vape paraphernalia (includes empty packaging, boxes, lighters/matches)	1st=1 2nd=2 3rd=3	1 day ISS	2 days OSS	10 days OSS pending expulsion
Unlawful Occupation of the Building	4	OSS	10 days OSS pending expulsion	
Verbal or Physical Harassment / Intimidation	3	OSS	10 days OSS pending expulsion	

Violation of Technology Use Agreement*	0-1	1 Detention	FNS and limited online access	3 days OSS and limited access for rest of school year
Willful Endangerment	1-6	1 FNS & parents contacted	1 day ISS	OSS

*****If a student reaches 3 demerits and has not been suspended out of school yet, that student will receive an Out Of School suspension.**

* Use of Scott District 2 technology (i.e., computers, iPads, etc.) is a privilege; therefore, any violation of the Technology Use Agreement or any inappropriate computer use will not be tolerated. Besides the discipline listed above, any computer tampering or flagrant/intentional misuse of Scott 2 technology will result in discipline being determined by the principal, the director of technology, and the district safe schools director. Discipline may include out of school suspension (1 or more days) and 1-6 demerits being assigned, depending on the severity of the misuse. Computer tampering or flagrant/intentional misuse of Scott 2 technology may include (but is not limited to) identity theft [accessing another student's or staff member's account(s) with passwords or by hacking] or downloading programs that could disrupt student learning or cause damage to the computer. The IT Department reserves the right to remove any content from student MacBooks that reduces speed or affects the device's performance.

Computer Care and Maintenance - Students are expected to take care of their school issued device. They are to carry and transport this device in the school issued bag. Students should not attach stickers to SCSD2 property and this includes devices that are issued to the students.

ALTERNATIVE DISCIPLINE PROGRAM

1. Alternative programs may include
 - a. Counseling with a student or group of students
 - b. Conferences with a parent or group of parents
 - c. Assigning additional work/school community service
 - d. Rearranging class schedules
 - e. Requiring a student to remain in school after regular school hours to do additional work or for counseling
 - f. Restricting extracurricular activities
 - g. Removal of a student by a teacher from that teacher's class for a period not to exceed one (1) class period if the student is assigned regular or additional schoolwork to complete in another school setting.
 - h. Assignment by the Principal of a special course of study, an alternative educational program, or an alternative school.
 - i. Removal of a student from school sponsored transportation
 - J. Removal from a particular class for up to 5 days by an administrator
2. Programs will be assigned as needed.
3. Rules and times will be explained when the discipline is assigned.

EXPULSION/SUSPENSION (I.C. 20-33-8-14)

Expulsion

SHS follows the Grounds for Expulsion/Suspension as outlined in IC 20–33–8–14. If a student repeatedly behaves in a way that interferes with the operations of the school and/or the learning of others or has accumulated a sixth demerit, he/she can be recommended for expulsion. Expulsion is the termination of schooling. If an administrator recommends expulsion for a student, due process rights are granted and a hearing is held. The determination of whether or not a student is expelled and, if expelled, the length of the expulsion is made by a hearing officer. Expelled students may not be on school property during expulsion and may be retained at the end of the school year.

Suspension

Suspension is the temporary removal of a student from school and school events as a result of disciplinary action. While suspended, school days missed are not held against the student's attendance, and the student will receive one day per day suspended to make up class work missed while suspended.

Grounds for suspension/expulsion are student misconduct or substantial disobedience. Examples of student misconduct or substantial disobedience include, but are not limited to the following:

1. Using violence, force, noise, coercion, threat, intimidation, fear, passive resistance or other comparable conduct, constituting an interference with school purposes, or urging other students to engage in such conduct.
2. Causing or attempting to cause substantial damage to school property, stealing or attempting to steal school property.
3. Intentionally causing or attempting to cause substantial damage to valuable private property, stealing or attempting to steal valuable private property.
4. Intentionally causing, attempting to cause, or threatening to cause physical injury or intentionally behaving in such a way as could reasonably cause physical injury to any person. Self-defense or reasonable action undertaken on the reasonable belief that it was necessary to protect some other person does not, however, constitute a violation of this provision. The case law definition of continually retreating from the incident will apply. (Fighting)
5. Threatening or intimidating any student for the purpose of, or with intent of, obtaining money or anything of value from the student.
6. Knowingly possessing, handling, or transmitting a knife or any object that can reasonably be considered a weapon.
7. Knowingly possessing, using, transmitting, or being under the influence of any narcotic drug, hallucinogenic drug, amphetamine, barbiturate, marijuana, alcoholic beverage, or intoxicant of any kind or possession of any form of drug paraphernalia. Use of a drug authorized by a medical prescription is not a violation of this rule.
8. Engaging in the unlawful selling of a controlled substance or other violation of criminal law, which constitutes a danger to other students, or constitutes an interference with school purposes or an educational function.
9. Failing in a substantial number of instances to comply with directions of teachers or other school personnel during any period of time when he/she is properly under their supervision, where such failure constitutes an interference with school purposes or an educational function.

10. Engaging in any activity prohibited by the laws of the state of Indiana, which constitutes an interference with school purposes or an educational function.
11. Violating or repeatedly violating any rules that are necessary in carrying out school purposes or an educational function, and are adopted in accordance with Indiana law including, but not limited to:
 - a. Engaging in sexual behavior on school property.
 - b. Disobedience of administrative authority.
 - c. Willful absence or tardiness of students.
 - d. Knowingly possessing, using, or transmitting any substance which is represented to be or looks like a narcotic drug, hallucinogenic drug, barbiturate, marijuana, alcoholic beverage, stimulant, depressant, or intoxicant of any kind.
 - e. Possession, using, transmitting, or being under the influence of caffeine-based substances, substances containing phenylpropanolamine (PPA) or stimulants of any kind, be they available with or without a prescription.
 - f. Possession of fireworks, firecrackers, or other combustibles.
 - g. Profanity or threat directed at any staff member.
 - h. Threatening or intimidating any student for any reason.
12. Possession of a Firearm (I.C. 20-33-8-16)
 - a. No student shall possess, handle, or transmit any firearm on school property.
 - b. The penalty for possession of a firearm is 10 days Out of School Suspension and recommendation for expulsion from school for one calendar year. The Superintendent can reduce the length of the expulsion if the circumstances merit such a reduction.
 - c. The Superintendent shall notify the Scott County Prosecuting Attorney's Office when a student is expelled under this rule.
13. Engaging in any activity that leads school officials to reasonably believe that such behavior, apparel, activities, acts, or other attributes are gang related and would disrupt or interfere with the school environment or activity and/or educational objectives.
14. Engaging in any type of activity that leads school officials to reasonably believe that such behavior constitutes sexual harassment. This may consist of unwelcome sexual advances, request for sexual favors, and any other inappropriate verbal or physical conduct of a sexual nature.
15. The grounds for suspension listed above apply when a student is (I.C. 20-33-8-14):
 - a. On school grounds immediately before, during, and after school hours and at any other time when a school group is using the school.
 - b. Off school grounds at a school activity, function, or event.
 - c. Traveling to or from school or a school activity, function, or event.

In addition to the grounds listed above, a student will be suspended or expelled for engaging in unlawful activity on or off school grounds if the unlawful activity may reasonably be considered to be an interference with school purposes or an educational function, or the student's removal is necessary to restore order or protect persons on school property. This includes any unlawful activity meeting the above criteria, which takes place during weekends, holidays, other school breaks, and the summer period when a student may not be attending classes or other school functions. (I.C. 20-33-8-15)

FRIDAY NIGHT SCHOOL

A school administrator may require a student to stay for two hours on designated Friday nights. The Friday Night School will be served in the detention room or the SHS Commons and will be supervised by a staff member or administrator. Friday Night School is from 3:00 p.m. to 5:00 p.m. No student will be admitted after 3:05 p.m. A student's work schedule or extra-curricular activities will not be considered to be an excuse to miss Friday Night School. Any student failing to serve an assigned Friday Night School will receive a demerit and be assigned OSS per the Progressive Discipline Guidelines. Students not following the Friday Night School expectations or the expectations of the staff member/administrator will be subject to further disciplinary action. Students are expected to bring work to complete during Friday Night School. Failure to bring work could result in students being assigned work to complete.

IN-SCHOOL SUSPENSION

In-school Suspension may be assigned only by the principal, assistant principal, or dean of students. When a student is assigned a date to be served in ISS, he/she is expected to report to the designated room prior to the first bell on the assigned day. A list of ISS Rules and Expectations will be posted in the assigned room. Removal from the ISS room for disciplinary reasons will result in Out-of-School Suspension being assigned.

ACADEMIC POLICY HANDBOOK 2023-24



500 S. Gardner St.
Scottsburg, IN 47170
SHS Phone: 812-752-8927, Fax: 812-752-6207

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ACADEMIC AWARDS GUIDELINES

The Academic Awards Program will honor students who have a previous year GPA of 3.5 or higher in all classes. This is calculated at the end of each school year. First year recipients would receive a Bronze Award, second year recipient a Silver, and third year recipient a Gold. Each individual year's GPA qualifies a student thus allowing more students to receive awards. This allows all students, regardless of diploma type, to qualify for this award, encouraging higher expectations with more rigor and gives us the ability to recognize all our students.

CHEATING/PLAGIARISM

Cheating is not acceptable behavior regardless of the form it takes. Students guilty of cheating on a test or homework assignment will be given a zero for that test or assignment. Plagiarism on a report or term paper will result in a zero for that report or term paper. On the second plagiarism /cheating offense in a class in any given trimester, the student will lose all credit and receive an "F" for that class. To plagiarize is defined as, "to steal and use the ideas and writings of another as one's own, to use another's production without crediting the source, to commit literary theft, or to present as new and original an idea or product derived from an existing source."

CORPORATE GRADING SCALE

Percent Grade	Point value
100 - 99	A+ 4.0
98 - 92 A	4.0
90 - 91 A-	3.7
89 - 88 B+	3.3
87 - 82 B	3.0
81 - 80 B-	2.7
79 - 78 C+	2.3
77 - 72 C	2.0
71 - 70 C-	1.7
69 - 68 D+	1.3
67 - 62 D	1.0
61 - 60 D-	.7
59 - 0 F	0

COURSE ADD/DROP

Scheduling will be completed in the winter/spring for the following year. Only changes to correct errors, meet graduation requirements, balance class sizes, or other administrative reasons will be made. Differences in book rental costs and other fees must be paid at the time of the schedule change. All withdrawals from a class after two weeks of a term will be considered a "Withdraw-Failure," unless waived by administration.

COURSE RETAKES

The Scott County School District 2 Board of School Trustees acknowledges that at times it may be necessary for a student to retake a class or a student may desire to retake a class. The school board authorizes the Superintendent to devise a system for considering a student request to retake a class.

A student who retakes a class will have the initial grade replaced with an "R" which stands for a retake. The student's official, final grade will be determined by the best grade achieved in the class. The official grade will replace the first grade for the purposes of calculating the grade point average and class rank.

Students will be allowed to only retake a class one time. The classes counting for a retake with grade replacement must be in the same setting as originally taken or taken in a Scottsburg High School Classroom with a Scottsburg High School Teacher.

Students will be allowed a total of 3 Retakes for Grade Replacements during their Scottsburg High School school career. Failing grades may also be replaced by using this policy.

A class may be taken by a student for any reason upon final approval by the Scottsburg High School Principal. A student seeking to retake a class will complete an application with the Scottsburg High School Guidance Department. The student shall state the reason for the request to retake the class on the application. The Scottsburg High School Guidance Department will review the application and forward that application to the Scottsburg High School Principal for the final approval to retake a class.

SHS Administration will review the course retake request along with analyzing the current class size in the class requested. Courses that are identified as full will result in the course request retake being denied during that trimester.

Dual Credit Courses are not allowed to be retaken unless the University or College issuing the credit allows courses to be retaken.

CREDIT RECOVERY/VIRTUAL SCHOOL (ALTERNATIVE EDUCATION)

Scottsburg High School students in need of credits are eligible to take alternative education credits. SHS students wishing to recover a credit through this program must obtain a referral from the SHS administration or a guidance counselor.

Students who are enrolled in Virtual School may participate in extracurricular activities offered by SHS. The following guidelines apply to this situation:

- Students must be enrolled in 4 Credit Bearing Classes through SHS Virtual School or a combination of classes online and on campus (i.e. Band)
- ECA that requires attendance during the school day (Band, Choir, FFA, Music Theater) requires students to take the appropriate on campus course.
- They must fulfill all IHSA/SHS Athletic Requirements
- They must participate in tryouts and be selected for the team.
- They must abide by the SHS Handbook for behavior
- Athletes must meet all benchmarks for at least 5 courses each quarter. The benchmark will include a minimum of 10 submissions for a week. The submissions are lessons for the particular classes, they can be all in the same course or a couple.

The credit recovery/alternative education program will be used primarily for students who have failed a course, lost a credit due to poor attendance or behavior, students who have enrolled after the start of a trimester, or students who have been recommended for expulsion from school. Examples of such programs are Credit Recovery/Alternative Education Program, correspondence courses, or other alternative educational programs.

SAFE SCHOOL REPORTING HOTLINE

If you would like to report a concern related to student safety, school safety, or bullying anonymously, please call the following numbers to report.

Phone: 1-800-300-STOP

Email: tipline@securly.com

Web: www.securly.com/tip

GRADUATION REQUIREMENTS (See slideshow at bottom of Academic Handbook)

The completion of Core 40 is an Indiana graduation requirement. Indiana's Core 40 curriculum provides the academic foundation all students need to succeed in college and the workforce.

To graduate with less than Core 40, the following formal opt-out process must be completed:

- The student, the student's parent/guardian, and the student's counselor (or another staff member who assists students in course selection) must meet to discuss the student's progress.
- The student's Graduation Plan (including four year course plan) is reviewed.
- The student's parent/guardian determines whether the student will achieve greater educational benefits by completing the general curriculum or the Core 40 curriculum.

- If the decision is made to opt-out of Core 40, the student is required to complete the course and credit requirements for general diploma and the career/academic sequence the student will pursue is determined.

Indiana General Diploma

Course Requirements:

English/Language Arts—8 credits

Credits must include literature, composition, and speech.

Mathematics—4 credits (in grades 9 -12)

Algebra I—2 credits

Algebra Enrichment, Geometry, Business Math—2 credits

*General diploma students are required to earn 2 credits in a Math or Quantitative Reasoning (QR) course during their junior or senior year. QR courses do not count as math credits.

Science—4 credits

Biology—2 credits

Integrated Chemistry/Physics, Environmental, Forensic—2 credits

*At least one credit must be from a Physical Science or Earth and Space Science course.

Social Studies—4 credits

U.S. History—2 credits

U.S. Government—1 credit

Any social studies course—1 credit

Physical Education—2 credits

Health and Wellness—1 credit

College and Career Pathway courses—6 credits

Flex Credits—5 credits

Additional elective courses in a College and Career Pathway, Internships, dual credit courses, or additional courses in Language Arts, Social Studies, Mathematics, Science, World Languages, or Fine Arts.

Electives—6 credits

Total required for general diploma 40 credits

Indiana Core 40 Course and Credit Requirements	
English/ Language Arts	8 credits Including a Balance of Literature, composition and speech.
Mathematics	6 credits taken in grades 9 - 12 2 credits: Algebra I 2 credits: Geometry 2 credits: Algebra II All students must complete a math or quantitative reasoning course each year in high school.
Science	6 credits 2 credits: Biology I 2 credits: Integrated Chemistry-Physics, Chemistry I, or Physics I 2 credits: any Core 40 science course
Social Studies	6 credits 2 credits: U.S. History 1 credit: U.S. Government 1 credit: Economics 2 credits: World History/Civilization or Geography / History of the World
Directed Electives	5 credits World Languages Fine Arts Career/Technical
Physical Education	2 credits
Health & Wellness	1 credit
Electives*	10 credits (Career Academic Pathway Recommended)
40 Total Credits Required	

* Schools may have additional local graduation requirements that apply to all students.

- Specifies the number of electives required locally. High school schedules provide time for many more electives during the high school years. All students are strongly encouraged to complete a Career Academic Pathway (selecting electives in a deliberate manner) to take full advantage of career exploration and preparation opportunities.

Indiana Core 40 with Academic Honors

For the **Core 40 with Academic Honors** diploma, students must:

- Complete all requirements for Core 40.
- Minimum of 47 credits.
- Earn 2 additional Core 40 math credits.
- Earn 6-8 Core 40 world language credits
(6 credits in one language or 4 credits each in two languages).
- Earn 2 Core 40 fine arts credits.
- Earn a grade of a “C” or better in courses that will count toward the diploma.
- Have a grade point average of a “B” or better.
- Complete one of the following:
 - A. Earn 4 credits in 2 or more AP courses and take corresponding AP exams
 - B. Earn 6 verifiable transcribed college credits in dual credit courses from the approved dual credit list.
 - C. Earn two of the following:
 - 1. A minimum of 3 verifiable transcribed college credits from the approved dual credit list,
 - 2. 2 credits in AP courses and corresponding AP exams,
 - 3. 2 credits in IB standard level courses and corresponding IB exams.
 - D. Earn a combined score of 1750 or higher on the SAT critical reading, mathematics and writing sections and a minimum score of 530 on each
 - E. Earn an ACT composite score of 26 or higher and complete written section
 - F. Earn 4 credits in IB courses and take corresponding IB exams.

Indiana Core 40 with Technical Honors

For the **Core 40 with Technical Honors** diploma, students must:

- Complete all requirements for Core 40.
- Minimum of 47 credits.

- Earn 6 credits in the college and career preparation courses in a state-approved College & Career Pathway and one of the following:
 1. State approved, industry recognized certification or credential, or
 2. Pathway dual credits from the approved dual credit list resulting in 6 transcribed college credits
- Earn a grade of “C” or better in courses that will count toward the diploma.
- Have a grade point average of a “B” or better.
- Complete one of the following,
 - A. Any one of the options (A - F) of the Core 40 with Academic Honors
 - B. Earn the following scores or higher on WorkKeys; Reading for Information – Level 6, Applied Mathematics – Level 6, and Locating Information-Level 5.
 - C. Earn the following minimum score(s) on Accuplacer: Writing 80, Reading 90, Math 75.
 - D. Earn the following minimum score(s) on Compass; Algebra 66, Writing 70, Reading 80.

For all diploma types: A senior who has completed all requirements necessary for graduation may choose to graduate at the end of eleven trimesters with approval from the principal.

GUIDANCE AND COUNSELING

Guidance and counseling services are available for every student in the school. These services include scheduling; post-secondary planning; standardized testing; career information; study aids; help with home, school, and social concerns; or any issue the student would like to discuss. Students wishing to see their counselors should sign the sheet at the main desk in the guidance center. The guidance center should be notified immediately of any student address or telephone number change.

Students last name A-G: Mr. Schmidt (Freshmen, Sophomores, and Juniors)

Students last name H-P : Mrs. Burow (Freshmen, Sophomores, and Juniors)

Students last name Q-Z : Mrs. Phillips (Freshmen, Sophomores, and Juniors)

Senior Students: Use the same counselor you used last year

HONOR ROLL

Eligibility is determined in Harmony by trimester grade point average. Students will be recognized on the following guidelines:

All As : 3.7 GPA or higher

All As / Bs : 3.3 - 3.69

B Average : 2.8 - 3.29

PERMANENT RECORDS AND TRANSCRIPTS

Permanent records and transcripts are maintained in the SHS Guidance Office. The **Privacy Act of 1974**, (5 U.S.C. § 552a), gives you and your parent or guardian the right to view these records. Transcripts will be sent upon request from other schools.

Early College & Graduation Pathways



PATH TO **COLLEGE**



PATH TO **BUSINESS OWNERSHIP**



PATH TO **WORKFORCE**



PATH TO **MILITARY**

SHS Early College Options

Choice 1: Early Associate's Degree (60 college credit hours in certain categories)

**** Get an Actual Earned Degree from Ivy Tech****

Choice 2: Statewide Transfer General Education Core (STGEC -- 30 college credit hours in certain categories) **** Get an Actual Earned Certificate from Ivy Tech****

Choice 3: Early College Distinction on SHS Diploma (15 credit college credit hours or more) ****Special Seal on SHS Diploma****

Choice 4: Choose your own that make sense for your career pathway (Humanities, STEM, Welding, Advanced Manufacturing, etc.)

Choice 5: Nothing - Not interested in college credits

Graduating from SHS It's Simple!
Just Remember 3 Boxes

[DOE Graduation Pathway Website](#)

BOX 1: Diploma (Required Credits)

BOX 2: Demonstrate Employability Skills

BOX 3: Demonstrate ready for life after SHS
(Postsecondary Competence)

BOX 1: Diploma (Required Credits)

Diploma

- a. Indiana Diploma with Core 40
- b. Indiana Diploma with Core 40 and Academic Honors
- c. Indiana Diploma with Core 40 and Technical Honors

BOX 2: Demonstrate Employability Skills

Indiana Employability Skills

Employability Skills - - Complete ONE!

1. **Project Based Learning (PBL):**
 - Project Lead the Way Upper Level Classes
 - New Tech Block Upper Level Classes
2. **Service Based Learning (SBL)**
 - Similar to an Eagle Scout project (NOT Community Service Hours)
 - Extra-curricular sports and clubs
3. **Work Based Learning (WBL)**
 - After School or Summer Job
 - Prosser and Advanced Manufacturing

BOX 3: Demonstrate Postsecondary Readiness

Postsecondary Readiness

- Honors Diploma (Technical or Academic)
- ACT/SAT Benchmark Scores
- ASVAB Scores (Armed Services Vocational Aptitude Battery)
- State & Industry Recognized Credential
- Federally Recognized Apprenticeship

- CTE Concentrator - NLPS 3 Course sequence (Consisting of a Principles Course and two Concentrator Courses with a C average or higher)
 - Example: Business, Ag, Welding, Advanced Manufacturing, Family and Consumer Science (FACS)
- AP & DC Classes (at least 1 class in academic core area; C average)
- Locally Created Pathway